We are looking to appoint a Cook for 6 hours per week with potentially more hours in future. The role is based at the presbytery at St Chad’s, Stockport Road, Cheadle, SK8 2AF.

**Hourly rate: £12.50 per hour**

**Days/Hours Worked: Mondays and Thursdays 10am-1pm**

**Permanent Position**

**Job Description**

**Duties include and are not limited to:**
- Liaising with the parish priest in respect of menu planning to ensure delivery of a balanced diet of nutritional food.
- Plan shopping of groceries and supplies so as to prepare and present a hot lunch for the parish priest on working days and preparation of meals/snacks that can be cooked by the priest at other times.
- Preparation of beverages on an ad-hoc basis when guests visit.
- From time to time on request from the parish priest, prepare and present meals for guests. If additional time is required this will be agreed in advance.
- Manage and maintain the presbytery kitchen.
- Reporting breakages, damages and safety issues for repairs.
- Maintaining kitchen cleanliness and adhering to H&S standards.

**Person Specification:**
- Ability to plan and prepare nutritional meals.
- Ability to manage your time efficiently.
- Can sustain a high standard of work.
- Work well unsupervised.
- Ability to maintain a professional appearance and interact positively.
- Hard worker.
- Highly responsible & reliable
- Excellent communication and organisational skills
- Strong interpersonal and problem-solving abilities
- Ability to work cohesively as part of the St Chad’s team
- Friendly & Flexible individual
- To be sensitive to the privacy and individual needs of the residents and guests.

Previous experience of cooking is desired but not essential.

Candidate’s MUST be able to provide excellent references.
A DBS check is required for this role

CVs and Letter of Application should be sent to Victoria Holmes
stchadsceedle@gmail.com

Closing date 5pm on Wednesday 20th March 2024.